

# AUTOMATIC ASSESSMENT PAYMENT PROGRAM

Your Homeowners Association offers an Automatic Assessment Payment program for monthly dues. The program withdraws your assessment from your account between the 6<sup>th</sup> and 10<sup>th</sup> day of each month. You may sign up any time by contacting our office.

1. Complete and sign the form below and mail to Kocal Management Group, P.O. Box 1459, Folsom, CA 95673-1459.
2. Please include a voided check (not a deposit slip) from your personal checking account
3. All accounts must be paid current prior to first automatic deduction.

Please allow 30 days for set up, so continue to pay your association dues by check until you have received a confirmation from our office specifying the month that the automatic deduction will begin.

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I give my permission to participate in the Automatic Assessment Payment program for \_\_\_\_\_ Homeowners Association.

Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mail Address (if different): \_\_\_\_\_

Home Phone No.: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

New       Change bank account #       Change name

Attach a voided check here