

# ARCHITECTURAL REVIEW APPLICATION

## RIVERLAKE COMMUNITY ASSOCIATION HOME ALTERATION AND/OR IMPROVEMENT REQUEST APPLICATION

**NOTE: Plans should be submitted at least 30 days before activity begins and must be approved by the Architectural Control Committee (ACC), prior to beginning the project.**

NAME \_\_\_\_\_ DATE: \_\_\_\_\_  
(Please Print)

ADDRESS: \_\_\_\_\_ LOT# \_\_\_\_\_  
(Street, City, Zip Code)

PHONE: (H) \_\_\_\_\_ (W): \_\_\_\_\_

PROPOSED COMPLETION DATE: \_\_\_\_\_

Builder: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Lic. #: \_\_\_\_\_

|                                 |
|---------------------------------|
| <b>Date Rec'd by HOA Office</b> |
|---------------------------------|

The Board has appointed an Architectural Control Committee (ACC), which consists of three-persons whose responsibility is to review and approve any and all new construction, improvements, alterations and/or additions to your lot or home. The purpose of architectural review process is to keep the community attractive for the enjoyment of residents and for the protection of property values. Please keep in mind that new construction, alterations, additions, and/or improvements require prior approval by the ACC and that this document is in no way a complete listing of all requirements. It is recommended that you be as detailed as possible to help expedite the ACC's decision-making process. It is preferable, that the application include completed plans and specifications identifying the nature of the project, kind, shape, height and materials, including color. The decision for your new construction/improvement will be considered as to harmony of external design and proximity to surrounding structures and topography.

### TYPE OF ARCHITECTURAL AND/OR LANDSCAPING IMPROVEMENT

#### MODIFICATIONS/ADDITIONS

- Arbors/Overhangs
- Remodeling/Additions
- Decks/Patios
- Doors
- Driveway/Walkways
- Fences/Fence Additions
- Garage Doors/Exterior Doors
- Gazebos/Sheds/Play Equipment
- Greenhouses/Sun Rooms
- Landscaping (including identifying trees and shrubs)
- Roofs / Rain Gutters
- Retaining Walls
- Swimming Pool/Spa
- Solar Panels/Solar Tubes
- Window Screens
- Other \_\_\_\_\_

#### NEW CONSTRUCTION

Sq Footage \_\_\_\_\_  
Elevations (4) \_\_\_\_\_

#### Painting:

- Repaint house same color
- \*Repaint house new color
- \*Attach paint color samples**

#### Materials to be used:

- Wood       Stucco       Brick
- Stone       Concrete       Other

is the material same color and type as your house?  
 Yes       No

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SUBMITTAL REQUIREMENTS**

1. General Rule: All plans shall be drawn to scale, preferably to a minimum scale of one inch equals eight feet.
2. Plot Plan: Must be submitted with all applications.
  - § Indicate: Address, lot number, north arrow, name of owner, and telephone number where owner can be reached weekdays between 8 AM and 5 PM.
  - § Show all buildings, fences, and other improvements, existing and proposed.
  - § Show all dimensions of work to be considered, distances between proposed work and property lines and all set back lines.
3. **New construction and/or additions or alterations to existing structures**, including trellises, gazebos, or other non-residential structures:
  - § A scale drawing indicating all dimensions must be submitted (a floor plan). The drawing should indicate all walls, columns, openings, and any conditions or features that will affect the exterior design of the buildings, all exterior landscape structures, and the proposed addition or alteration.
  - § Provide samples of all paint or stain colors. (Color samples are not required when colors are indicated “color to match”.) Painting the home the same color as originally painted does not require approval by the ACC.

**General Conditions of Approval:**

1. Comply with Covenants, Conditions and Restrictions, final Subdivision Map, and established Association Guidelines previously approved by the Board of Directors and shall be in harmony with exterior design.
2. Obtain all necessary governmental approvals. Construction shall comply with applicable laws, ordinances, codes and regulations within the City and County of Sacramento. A permit may be required.
3. If construction waste or excavation material results, it shall be disposed of properly. Adjoining properties are not to be disturbed.
4. No construction materials or debris of any type shall be stored or dumped on any street or vacant lot within the development.

*Approval by the Architectural Control Committee does not imply approval by city, county, or other appropriate governing bodies. Each homeowner bears the responsibility of investigating and adhering to all relevant codes and/or laws, if any.*

*Architectural Committee approvals are subject to conditions noted on the approval decision form. No construction shall start until the homeowner is in receipt of the approval form and subject to City Building*

*Department approvals.*

Please do not obtain City Building Permits prior to approval by the ACC.

DEPOSIT INFORMATION: Date Received \_\_\_\_\_ \$ \_\_\_\_\_ Check written by: \_\_\_\_\_

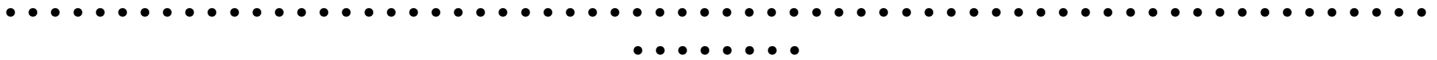
The undersigned applicant requests approval of the improvements described above based upon the plans included with this application, and understands and agrees to comply with the general conditions stated above.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**RETURN FORM TO:**

**Riverlake Community Association  
Architectural Control Committee  
799 Lake Front Drive  
Sacramento, CA 95831**



**Riverlake Architectural Control Committee**

**For Association Use Only:**    \_\_\_ Approved    \_\_\_ Not Approved    \_\_\_ Conditionally Approved

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

# Riverlake Community Association

---

799 Lake Front Drive, Sacramento, CA 95831

Ph. (916) 395-7462 Fax (916) 395-7464

## Notice of Completion

### Architectural Modification/Improvement

NAME \_\_\_\_\_ DATE: \_\_\_\_\_  
(Please Print)

ADDRESS: \_\_\_\_\_ LOT: \_\_\_\_\_  
(Street, City, Zip Code)

PHONE: (H) \_\_\_\_\_ (W): COMPLETION DATE: \_\_\_\_\_

NATURE OF ARCHITECTURAL MODIFICATION: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Inspection Date: \_\_\_\_\_

Architectural Control Committee (or designee) Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Approval Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

**RETURN FORM TO:**

**Riverlake Community Association**  
**Architectural Control Committee**  
799 Lake Front Drive

Sacramento, CA 95831