

**RIVERLAKE COMMUNITY ASSOCIATION**  
**TWENTY FOURTH ANNUAL MEETING OF THE MEMBERSHIP**  
**NOVEMBER 8, 2011**

**MINUTES**

- NOTICE** Upon due notice given and received, the annual meeting of the membership of the Riverlake Community Association was held on Tuesday, November 8, 2010 at 7:00 P.M., at the Primrose Alzheimer's Facility, 7707 Rush River Drive, Sacramento, California, 95831.
- DIRECTORS PRESENT** Bob Murphy – President  
Calvin Gladden - VP  
Richard Soo Hoo – CFO  
Arnold Bray - Secretary  
Jim Parker – Director  
Andrew Plescia - Director
- DIRECTORS ABSENT** David Maggenti – Director
- OTHERS PRESENT** Tara Correa, Administrative Coordinator  
Six (6) Homeowners
- CALL TO ORDER** The Annual Membership meeting was called to order at 7:01 P.M. by Bob Murphy who presided at the meeting.
- BALLOT INSPECTORS** RCA Board President Bob Murphy announced that the board had appointed Tara Correa and Teena Stone as the Inspectors of the Election.
- QUORUM** A quorum of at least 15% of the voting power, present either in person, secret ballot, or by proxy, was required for the meeting and was established and announced.
- MINUTES** It was announced that the minutes from the annual membership meeting on November 9, 2010 were approved at the December 2, 2010 board meeting.
- NOMINATIONS** It was announced that there were four (4) directors to be elected for two (2) year terms. A motion was made, seconded, and passed unanimously.
- RESOLVED:** To accept into nomination David Maggenti, Bob Murphy, Jim Parker, Andrew Plescia, and Dave Skeen, respectively. There were no nominations from the floor.
- CLOSE NOMINATIONS** A motion was made, seconded, and passed unanimously.
- RESOLVED:** To close nominations at 7:07 PM.
- CLOSE REGISTRATION** A motion was made, seconded, and passed unanimously.
- RESOLVED:** To close registration at approximately 7:07 PM.

**VOTING**

A motion was made, seconded, and approved unanimously, the motion passed.

**RESOLVED:** To close balloting at approximately 7:08 PM.

**ELECTION RESULTS**

President Bob Murphy announced that the tallying of votes for the election of directors and the excess income resolution would be tabulated the following day at the Riverlake office (799 Lake Front Drive, Sacramento, CA 95831) on Wednesday, November 9, 2010 by the Inspector of the Election. Residents were encouraged to attend.

On Wednesday, November 9, 2010, the Inspectors of the Election tallied the votes with the following results.

Appointed candidates in alphabetical order were: David Maggenti, Bob Murphy, Jim Parker, and Andrew Plescia.

**RESOLVED:** The Riverlake membership appointed candidates David Maggenti, Bob Murphy, Jim Parker, and Andrew Plescia (in alphabetical order) for two (2) year terms ending in November 2013.

The excess funds resolution passed allocating any excess funds at the end of the current fiscal year December 31, 2011 to be applied to the subsequent years operating budget.

**RESOLVED:** The Riverlake membership voted to apply any excess membership income over expenses for the fiscal year ended December 31, 2011, as defined in IRS Regulation 1.277-1, to be applied against the subsequent fiscal year's operating budget, as provided by IRS revenue ruling 70-604.

**ADJOURN**

A motion was made, seconded, and approved unanimously, the motion passed.

**RESOLVED:** To adjourn the annual meeting of the membership at 7:11 P.M.

**ATTEST**

Respectfully submitted by Tara Correa – Administrative Coordinator

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**SECRETARY'S CERTIFICATE**

I certify that I am the duly appointed and acting secretary of the Riverlake Community Association and do hereby certify that the foregoing is a true and accurate representation for the minutes of the annual meeting of the membership held November 8, 2011.

Date: December 7, 2011

/s/ Arnold Bray

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Arnold Bray - Secretary