

**RIVERLAKE COMMUNITY ASSOCIATION**  
**TWENTY FOURTH ANNUAL MEETING OF THE MEMBERSHIP**  
**NOVEMBER 9, 2010**

**MINUTES**

**NOTICE** Upon due notice given and received, the annual meeting of the membership of the Riverlake Community Association was held on Tuesday November 9, 2010 at 7:00 P.M., at the Primrose Alzheimer's Facility, 7707 Rush River Drive, Sacramento, California, 95831.

**DIRECTORS PRESENT** Bob Murphy - President  
Richard Soo Hoo – VP&CFO  
Jim Parker - Director  
Calvin Gladden - Director  
Andrew Plescia - Director  
David Maggenti – Director

**DIRECTORS ABSENT** Arnold Bray - Secretary

**OTHERS PRESENT** Kevin D. Hubred, CCAM, PCAM - Riverlake General Manager  
Tara Correa, Riverlake - Administrative Coordinator  
Four (4) Riverlake Homeowners

**CALL TO ORDER** The annual membership meeting was called to order at 7:04 P.M. by Bob Murphy who presided at the meeting.

**BALLOT INSPECTORS** Board President Bob Murphy announced that the board had appointed Kevin D. Hubred as the inspector of the election.

**QUORUM** A quorum of at least 15% of the voting power, present either in person, secret ballot, or by proxy, was required for the meeting and was established and announced.

**MINUTES** It was announced that the minutes from the annual membership meeting on November 10, 2009 were approved at the December 3, 2009 board meeting.

**NOMINATIONS** It was announced that there were three (3) directors to be elected for two (2) year terms. A motion was made, seconded, and passed unanimously.

**RESOLVED:** To accept into nomination Arnold Bray, Calvin Gladden and Richard Soo Hoo, respectively. There were no nominations from the floor.

**CLOSE OF NOMINATIONS**

A motion was made, seconded, and passed unanimously.

**RESOLVED:** To close nominations at 7:06 PM.

**CLOSE  
REGISTRATION**

A motion was made, seconded, and passed unanimously.

**RESOLVED:** To close registration at approximately 7:07 PM.

**VOTING**

A motion was made, seconded, and approved unanimously, the motion passed.

**RESOLVED:** To close balloting at approximately 7:10 PM.

**ELECTION  
RESULTS**

President Bob Murphy announced that the tallying of votes for the election of directors and the excess income resolution would be tabulated the following day at the Riverlake office (799 Lake Front Drive, Sacramento, CA 95831) on Wednesday November 10, 2010 by the inspector of the election. Residents were encouraged to attend.

On Wednesday November 10, 2010, the Inspector of the election tallied the votes with the following results.

Appointed candidates in alphabetical order were: Arnold Bray, Calvin Gladden and Richard Soo Hoo.

**RESOLVED:** The Riverlake membership appointed candidates Arnold Bray, Calvin Gladden and Richard Soo Hoo (in alphabetical order) for two (2) year terms ending in November 2012.

The excess funds resolution passed allocating any excess funds at the end of the current fiscal year December 31, 2010 to be applied to the subsequent years operating budget.

**RESOLVED:** The Riverlake membership voted to apply any excess membership income over expenses for the fiscal year ended December 31, 2010, as defined in IRS Regulation 1.277-1, to be applied against the subsequent fiscal year's operating budget, as provided by IRS revenue ruling 70-604.

**ADJOURN**

A motion was made, seconded, and approved unanimously, the motion passed.

**RESOLVED:** To adjourn the annual meeting of the membership at 7:11 P.M.

**ATTEST**

Respectfully submitted by Kevin D. Hubred, CCAM, PCAM – Riverlake General Manager.

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**SECRETARY'S CERTIFICATE**

I certify that I am the duly appointed and acting secretary of the Riverlake Community Association and do hereby certify that the foregoing is a true and accurate representation for the minutes of the annual meeting of the membership held November 9, 2010.

Date: December 2, 2010

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Secretary