

RIVERLAKE COMMUNITY ASSOCIATION
TWENTY THIRD ANNUAL MEETING OF THE MEMBERSHIP
NOVEMBER 10, 2009

MINUTES

NOTICE Upon due notice given and received, the annual meeting of the membership of the Riverlake Community Association was held on Tuesday November 10, 2009 at 7:00 P.M., at the Primrose Alzheimer's Facility, 7707 Rush River Drive, Sacramento, California, 95831.

DIRECTORS

PRESENT

Bob Murphy - President
Richard Soo Hoo - CFO
Tamara Dawn - Director
Jim Parker - Director
Peter Chin – Director
Calvin Gladden

DIRECTORS

ABSENT

Arnold Bray - Secretary

OTHERS

PRESENT

Kevin D. Hubred, CCAM, PCAM - Riverlake General Manager
Tara Correa, Riverlake - Administrative Coordinator
Three (3) Riverlake Homeowners

CALL TO

ORDER

The annual membership meeting was called to order at 7:07 P.M. by Bob Murphy who presided at the meeting. .

BALLOT

INSPECTORS

Board President Bob Murphy announced that the board had appointed Kevin D. Hubred as the appointed inspector of the election.

QUORUM

A quorum of at least 15% of the voting power, present either in person, absentee ballot, or by proxy, was required for the meeting and was established and announced.

MINUTES

It was announced that the minutes from the annual membership meeting on November 12, 2008 were approved at the December 3, 2008 board meeting.

NOMINATIONS It was announced that there were four (4) directors to be elected for two (2) year terms. A motion was duly made, seconded, and approved unanimously.

RESOLVED: To accept into nomination Peter Chin, Tamara Dawn, David Maggenti, Bob Murphy, Jim Parker and Andrew J. Plescia, respectively. There were no nominations from the floor.

CLOSE OF NOMINATIONS

A motion was made, seconded, and passed unanimously, the motion passed.

RESOLVED: To close nominations at 7:13 PM.

**CLOSE
REGISTRATION**

A motion was made, seconded, and passed unanimously.

RESOLVED: To close registration at approximately 7:15 PM.

VOTING

A motion was made, seconded, and approved unanimously, the motion passed.

RESOLVED: To close balloting at approximately 7:16 PM.

**ELECTION
RESULTS**

President Bob Murphy announced that the tallying of votes for the election of directors and the excess income resolution would be tabulated at approximately 9:00 AM at the Riverlake office (799 Lake Front Drive, Sacramento, CA 95831) on Wednesday November 11, 2009 by the inspector of the election. Residents were encouraged to attend.

On Wednesday, November 11 2009, the Inspector of the election tallied the votes with the following results.

Appointed candidates in alphabetical order were: David Maggenti, Bob Murphy, Jim Parker and Andrew J. Plescia.

RESOLVED: The Riverlake membership appointed candidates David Maggenti, Bob Murphy, Jim Parker and Andrew J. Plesci (in alphabetical order) for two (2) year terms ending in November 2011.

The excess funds resolution passed allocating any excess funds at the end of the current fiscal year December 31, 2009 to be applied to the subsequent years operating account.

RESOLVED: The Riverlake membership voted to apply any excess membership income over expenses for the fiscal year ended December 31, 2009, as defined in IRS Regulation 1.277-1, to be applied against the subsequent fiscal year's operating budget, as provided by IRS revenue ruling 70-604.

ADJOURN

A motion was made, seconded, and approved unanimously, the motion passed.

RESOLVED: To adjourn the annual meeting of the membership at 7:22 P.M.

ATTEST

Respectfully submitted by Kevin D. Hubred, CCAM, PCAM – Riverlake General Manager.

SECRETARY'S CERTIFICATE

I certify that I am the duly appointed and acting secretary of the Riverlake Community Association and do hereby certify that the foregoing is a true and accurate representation for the minutes of the annual meeting of the membership held November 12, 2008.

Date: December 3, 2009

Secretary