

**RIVERLAKE LAKE ASSOCIATION
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

November 8, 2011

8:00 PM

MINUTES

NOTICE Upon due notice given and received, the Board of Directors meeting of the Riverlake Lake Association was held on November 8, 2011 at the office of the Association, 799 Lakefront Drive, Sacramento, California, 95831.

BOARD MEMBERS PRESENT Dave Skeen – President
Jim Parker – Vice President
Tamara Dawn - Secretary
Calvin Gladden – Director
Bob Murphy - Director
Richard SooHoo – CFO

BOARD MEMBERS ABSENT NONE

OTHERS PRESENT Tara Correa – Administrative Coordinator
There were no homeowners present during the meeting.

CALL TO ORDER A quorum was established and the meeting was called to order at 8:00 PM.

FINANCIAL REPORT The Board of Directors met in a special session to review the Budget, which is required to be mailed to the membership by December 1, 2011.

A motion was made, seconded and passed unanimously.

RESOLVED: To approve the 2012 summary budget as submitted.

There being no further business to discuss, the meeting was adjourned at 9:30 PM.

- The next Board Meeting is scheduled for Wednesday, December 7, 2011 at 6:00 PM at the Association office, located at 799 Lake Front Drive, Sacramento, CA 95831.

ATTEST: Respectfully submitted by Tara Correa – Administrative Coordinator

SECRETARY'S CERTIFICATE

I hereby certify that I am the duly appointed and acting Secretary of the Riverlake Community Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Regular Board Meeting of the Board of Directors held on November 8, 2011.

Approved at the board meeting held on December 7, 2011.

/s/ Tamara Dawn

Tamara Dawn, Secretary

ADJOURNMENT

NEXT MEETING