

RIVERLAKE LAKE ASSOCIATION

MEETING OF THE BOARD OF DIRECTORS

July 22, 2009

MINUTES

NOTICE Upon due notice given and received, the Board of Directors meeting of the Riverlake Lake Association was held on July 22, 2009 at the Riverlake Community Association office, 799 Lakefront Drive, Sacramento California, 95831.

BOARD MEMBERS PRESENT Bob Murphy – President
Jim Parker – VP
Tamara Dawn - Secretary
Calvin Gladden - Director
Dave Skeen - Director

BOARD MEMBERS ABSENT NONE

OTHERS PRESENT Richard Soo Hoo - CFO
Kevin D. Hubred, CCAM, PCAM – General Manager
Tara Correa, Administrative Coordinator

CALL TO ORDER The meeting was called to order at 6:02 PM.

EXECUTIVE SESSION DISCLOSURE Foreclosure
Board Member Discussion

OPEN FORUM There were no homeowners in attendance at the meeting.

CONSENT CALENDAR A motion was made, seconded, and passed unanimously.
RESOLVED: To approve the consent calendar approving: the regular and executive session minutes from the June 24, 2009 board meetings.

UNFINISHED BUSINESS NONE

NEW BUSINESS **A. BAD DEBT WRITE OFF**
Kocal Management Group submitted bad-debt write-off recommendations to the board due to foreclosure with no proceeds available to pay the unpaid assessments.
RLA - \$170.16 and RLA - \$94.93
A motion was made, seconded and passed unanimously.
RESOLVED: To approve the bad debt write-offs for accounts: RLA Account #457614 - \$170.16 and RLA Account #482444 for \$94.93.

ADJOURNMENT There being no further business to discuss, the meeting adjourned to executive session at approximately 8:40 PM.

NEXT MEETING Regular Board Meeting on Wednesday August 26, 2009 at 6:00 PM at the Association office at 799 Lake Front Drive, Sacramento, CA 95831.

ATTEST: Respectfully submitted by Kevin D. Hubred, CCAM, PCAM – Riverlake General Manager

SECRETARY’S CERTIFICATE

I hereby certify that I am the duly appointed and acting Secretary of the Riverlake Lake Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Regular Meeting of the Board of Directors held on July 22, 2009.

Dated: August 26, 2009

Secretary