

# RIVERLAKE LAKE ASSOCIATION

## MEETING OF THE BOARD OF DIRECTORS

August 26, 2009

### MINUTES

**NOTICE** Upon due notice given and received, the Board of Directors meeting of the Riverlake Lake Association was held on August 26, 2009 at the Riverlake Community Association office, 799 Lakefront Drive, Sacramento California, 95831.

**BOARD MEMBERS PRESENT** Bob Murphy – President  
Jim Parker – VP  
Tamara Dawn - Secretary  
Calvin Gladden - Director  
Dave Skeen - Director

**BOARD MEMBERS ABSENT** NONE

**OTHERS PRESENT** Richard Soo Hoo - CFO  
Kevin D. Hubred, CCAM, PCAM – General Manager  
Tara Correa, Administrative Coordinator

**CALL TO ORDER** The meeting was called to order at 6:06 PM.

**EXECUTIVE SESSION DISCLOSURE** Foreclosure  
Board Member Discussion

**OPEN FORUM** There were no homeowners in attendance at the meeting.

**CONSENT CALENDAR** A motion was made, seconded, and passed unanimously.  
**RESOLVED:** To approve the consent calendar approving: the regular and executive session minutes from the July 22, 2009 board meetings.

**UNFINISHED BUSINESS** NONE

**NEW BUSINESS** **A. BAD DEBT WRITE OFF**  
The board discussed the bad debt write-off for the previous owners of 7700 West Shore Drive - Foreclosure with no excess funds available.  
RLA - \$74.28  
A motion was made, seconded and passed unanimously.  
**RESOLVED:** To authorize the bad debt write-off for the amount of \$74.28.

**B. LIEN FILING**

According to Civil Code 1367.1 and 1367.4, homeowners associations in the state of California are required to approve the filing of a lien in an open meeting prior to actually filing the lien.

Parcels submitted for filing a lien for non-payment of assessments were:

RLA - 031-1640-066, 031-1300-075, 031-1340-079

A motion was made, seconded and passed with all yes votes and an abstention from Director Tamara Dawn

**RESOLVED:** To approve the filing of lien for Parcels 031-1640-066, 031-1300-075, 031-1340-079

**ADJOURNMENT** There being no further business to discuss, the meeting was adjourned at approximately 8:15 PM.

The next meeting is scheduled for:

**NEXT MEETING** Regular Board Meeting on Wednesday September 23, 2009 at 6:00 PM at the Association office at 799 Lake Front Drive, Sacramento, CA 95831

**ATTEST:** Respectfully submitted by Kevin D. Hubred, CCAM, PCAM – Riverlake General Manager

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**SECRETARY’S CERTIFICATE**

I hereby certify that I am the duly appointed and acting Secretary of the Riverlake Lake Association, and do hereby certify under penalty of perjury that the foregoing is a true and correct copy of the Minutes of the Regular Meeting of the Board of Directors held on August 26, 2009.

Dated September 23, 2009

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Secretary